# Scottish Smallholder Festival 2022

Saturday 22nd October 2022
The Forfar Mart, **DD8 3EZ**

## Commercial Space Application Form

Closing date for applications: 30th September 2022

Please complete this form in BLOCK CAPITALS.

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| Company information(These details will appear in the Festival catalogue, website and on all invoices) Company Name  Address    Postcode  Telephone  Email  Website address  | If a Registered Charity please provide your registration number:No:  |
| VAT registration number:No:  |
| Please tick the relevant boxes if any of these statements apply to you, and read carefully the relevant section(s) of the Terms and Conditions:

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| We intend to sell or provide samples of alcohol | **☐** |
| We intend to have live animals  | **☐** |
| We intend to conduct raffles or games of chance | **☐** |
| We intend to demonstrate moving machinery or equipment | **☐** |
| We intend to have LPG cylinders on our stand | **☐** |

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| Correspondence information(General correspondence will be sent to this address) Name  Telephone  Emergency no  Email  Address (if different to above)     |

Please tell us the nature of the business you will be conducting at the Festival

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Please provide details below of your public liability insurance – company, policy number and level of cover:

Stand information

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| **1. Space**  |
| **Module size (depth x frontage)** | **No. required** | **Rate** | **Total** |
| Small (Table) |  | £40.00 each |  |  |
| Medium (c3mx3m) |  | £90.00 each |  |  |
| Large (4x3) |  | £120.00 each |  |  |
| Extra large (double width = 6m) |  | £160.00 each |  |  |
| Additional frontage  |  | £40.00 / metre |  |  |
| All modules include a 1.8m trestle table and two chairs **on request** | **1.8 m trestle table** ☐**2 chairs** ☐ | FOC |  |  |

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| **3. Sundries**  |
| **Sundry** | **No. Required** | **Rate** | **Total** |
| Additional Trestle table (1.8m length) |  | £7.50 per table |  |  |
| Additional Chairs |  | On request |  |  |

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| 4**. Prize Donations or Sponsor Opportunities** |
| Interested in providing donations of products as prizes for the event  | ☐ |  |  |
| Interest in sponsor opportunities | ☐ |  |  |

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| Sm**allholding Scotland are a charity. We are trying to keep our costs as low as possible.** **We are trying to reduce our footprint as well as reduce our costs, so PLEASE*** **Email this form back rather than post if at all possible. We will accept printed signature if you cannot scan the document.**
* **Pay by BACS transfer rather than Cheque**
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| **Payment should be made by BACS:*** Smallholding Scotland
* Account no: 65842986
* Sort code: 08-92-99
* Co-Operative Bank
* Reference “F22”+ your company name

If necessary cheques should be made payable to:* Smallholding Scotland
 | **Total due:** |  |  |
|  |  |
| **I will be paying by:****BACS ☐Cheque ☐** |

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| **6. Website** |
| **A free entry of up to 20 words plus your company name and contact details (Section 1) will be inserted into the Festival website if possible. Please provide the entry text below, print clearly and do not exceed 20 words.** |
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I/We hereby apply for Trade Stand space and agree to abide by the Terms and Conditions and Safety Policy of Smallholding Scotland which I/we have read and will pass on to those of our contractors and staff attending the Festival

**Signed Position Date**

**Return address:**Please send your completed application form, risk assessment form(s) by email to:

**martin@ssgf.uk**

Postal address for form and cheque (if not paying by BACS) to:

**Martin Beard, Smallholding Scotland, Parkhill House, Parkhill, Arbroath, Angus DD11 5RG**