# Smallholding Scotland

## Exhibitor’s Risk Assessment Form

|  |  |
| --- | --- |
| Event: |  |
| Stand Name: | Stand Number: |
| Name of person responsible for health and safety: | Work No:  Mobile No:  Email: |

### Exhibitor’s Responsibilities

An exhibition stand is a workplace covered by health and safety legislation. As the exhibitor it is your responsibility to ensure that a suitable and sufficient risk assessment is completed. Failure to do so could lead to delays or ultimately the closure of your stand.

This template is for a simple exhibition stand that does not require any structural approval from the organiser or the venue. More complex stands will require a more detailed risk assessment and if you are in any doubt you should contact the Trade Stand Manager - tradestands@ssgf.uk

Does your stand include any of the following? If so, you must complete the attached risk assessment for simple stands:

|  |  |
| --- | --- |
|  | Yes / No |
| Beauty procedures such as massage or ear piercing |  |
| Display of anything containing liquid fuel e.g. a motor vehicle |  |
| Display of sharp objects e.g. weapons (even replica weapons) |  |
| Demonstrations of any kind |  |
| Working electrical appliances other than simple display lighting |  |
| Food service of any kind other than sweets, snacks and soft drinks |  |
| Heat source of any kind including cookery demonstrations, naked flame or gel  burners |  |
| Live animals |  |
| Pressurised gases |  |
| Working machinery of any kind even if static |  |
| Any other hazard not identified above which could be a risk |  |

Note this is not an exhaustive list. You are responsible for identifying any aspect of your stand that could present a hazard

If you have answered NO to all of the above complete the sign box below.

I declare that to the best of my knowledge there are no significant risks relating to this stand.

|  |  |  |
| --- | --- | --- |
| Signed: | Name: | Date: |

If you have answered YES to any of the above complete the risk assessment overleaf for each risk identified above.

|  |  |
| --- | --- |
| Stand Name: | Stand Number: |

|  |
| --- |
| Risk: |
| Who could be harmed: |
| Control measures in place: |

To the best of my knowledge the information provided is correct. The control measures in place reduce the risk to an acceptable degree.

|  |  |  |
| --- | --- | --- |
| Signed: | Name: | Date: |

PLEASE NOTE:

This is a very basic risk assessment format for simple risks only. Multiple or complex risks will require a more detailed risk assessment