

Terms and Conditions for Commercial organisations attending the Scottish Smallholder Festival 2024

For the purposes of these Terms and conditions, the term “commercial’ includes all sponsor stands, trade stands, skills hub stands, market stalls, information zone and demonstration participants .

Part One: General Rules that apply to all people attending the Festival:

- 1. Entry is by ticket or wristband only** - ALL people over the age of 14 entering the Festival for any reason **must have a valid means of entry.**
2. You will be required to show your entry wristband or ticket to the gate staff or to the stewards prior to entry and they may scan the barcode on your ticket or your mobile phone. Without a valid means of entry, you will be required to purchase entrance on the gate.
3. Tickets are issued subject to these terms and conditions of entry.
4. The Festival opens at 0900 and closes at 1600. No entry after 1500. Please be aware that the livestock area will close at 1530 to allow the orderly removal of the livestock.
5. All tickets remain subject to cancellation in the lead up to the Festival if we are requested to change the event by City of Edinburgh Council or the Scottish Government. In this event, all tickets will be refunded less an administration fee which will be charged by the booking agency.
6. Admission to the Festival is subject to the presentation of a valid ticket as well as these terms and conditions. Entering the Festival shall be deemed to be an unqualified acceptance of these conditions.
7. Smallholding Scotland reserves the right for it and its representatives or stewards to eject anybody from the Festival if they do not comply with these Conditions
8. Notwithstanding the above, Smallholding Scotland reserves the general right to refuse admission to the Festival or to eject anyone from the venue (acting reasonably).
9. All visitors will be expected to adhere to all instructions issued regarding hygiene, livestock and general conduct at the Festival.
10. Admission to, and exit from, the Festival will be at the designated point(s) only.
11. In the event that a visitor has requested more than one ticket, they will be ‘lead booker’. Checks will be carried out at points of entry to ensure that the details provided during booking match up with the visitor in attendance at the Festival, and in the event of any discrepancies, the visitor will be refused admission.
12. We request that visitors use common sense and courtesy towards other visitors, exhibitors and volunteers.
13. Dogs are only allowed within the commercial areas and the lower foyer of the Festival. They must be well behaved dogs on fixed (not extending) leads are allowed. **No dogs are allowed in the main penning area** with the exception of guide dogs used for the purpose of directing the visually and hearing impaired. No dogs are allowed in the restaurant, cookery theatre or upper foyer. If you are asked to remove your dog from an area by any steward, you must do so immediately.

14. Smoking and vaping (including e-cigarettes) is not allowed anywhere within or in the vicinity of the Highland or central Hall
15. Food must not be taken into the livestock area for hygiene reasons.
16. Visitors must obey emergency broadcasts or instructions given over the PA system or those made by Police or Stewards.
17. Visitors acknowledge that the Festival is a public event and by entering the event they are deemed to have consented to being filmed and having their image broadcast by any means on any media.

Part Two: Specific Terms and conditions for all commercial exhibitors, demonstrators and their staff:

18. The Highland Hall will be open from 7am on the day of the Festival and your stand must be ready by 9.00 am. The loading doors will be closed and there will be no access available after this time.
19. Stand build can commence on the afternoon of Friday 18th October between the hours of 4pm and 8pm only. If you plan to arrive on the Friday, please inform the Steward by 1st October 2024. If you require vehicle access, this must be done on the Friday afternoon; there will be absolutely no vehicular access on show day.
20. All commercial staff must enter and exit the Hall via Gate 1 or the foyer.
21. All staff of exhibitors must follow the instructions of the traffic management team and stewards on arrival and departure. Any exhibitor or their staff who fails to follow these instructions and who puts the general public at risk will not be allowed to return.
22. **On the day of the Festival, all stands must remain built until the Steward has informed the exhibitor that they may commence breakdown. This will not be before 1600.**
23. Exhibitors may delay departure until the morning of Sunday 20th October but MUST be off the premises by 9am. If you plan to do this, you should notify the Steward by 1st October
24. Exhibitors are responsible for ensuring their staff follow good Health and Safety practice. The Festival safety management plan is available for your reference.
25. The Festival will record the list of exhibitors and disclose it in the catalogue unless requested not to do so. In the event of an incident the Festival will pass relevant details onto the Police or local environmental health or trading standards officers on request and in accordance with data sharing legislation.
26. All exhibitors are required to provide a risk assessment for their stand

27. A competent person must be in attendance on every stand for the duration of the Festival opening hours.